



QARANC ASSOCIATION
Queen Alexandra's Royal Army Nursing Corps

MEMBERSHIP SUPPORT FUND REQUEST

1. Particulars of Applicant

Surname

Forenames

Address

Date of Birth

Postcode

Email

Telephone No.

2. Summary of Request for Assistance

(Please outline details of events, date, method of transport and reason for request)

3. Amount Requested (maximum £100)

4. Bank Details of Applicant

Bank & Account Name

A/c No.

A/c Sort Code

5. Declaration

- I agree to submit receipts immediately after the money has been spent
- I understand I will be in receipt of financial assistance from the Membership Support Fund.
- I agree to my personal data contained in this application being retained by the QARANC Association for statistical purposes only.
- I am/am not willing to take part in the QARANC Association marketing campaign.

Applicant's Full Name in Capitals

Signed

Date

QARANC Association Membership Support Fund

Membership Support Fund Guidelines and Support Giving Criteria

Overriding principle “Our Motto is FRIENDSHIP”

General

1. The Membership Support Fund is primarily to assist QARANC Association members to attend either Branch or Association social events.
2. Payment is to be made directly to the applicant, no third-party is to receive funds on their behalf. Request for funding must be applied for prior to an event/activity taking place.
3. The financial limit of the Membership Support fund will be reviewed annually by Trustees.

Eligibility

5. The applicant must be a current member of the QARANC Association.

Expenditure Criteria

5. **Evidence of Expenditure.** The applicant must show evidence of the funds spent by way of a receipt/invoice immediately after the event.
6. **Support to attend medical appointments.** Consideration may be given to award assistance to attend medical appointments in some circumstances. Applicants will be asked to give evidence that they have explored all other services first (i.e., Patient Transport Services, Royal Voluntary Service).
7. **Amount of support.** The amount of support must not exceed £100.00 per individual member per event, up to £200 in a 12 month period.

Decisions

8. Applications will be determined by the Administration Manager.